Criteria 6.2.2

Institution implements e-governance in its operations

E-Governance Policy and its implementation

According to Cambridge Dictionary policy is "A set of ideas or a plan of what to do in particular situation that has been agreed officially by a group of people, a business organization or a Government. In other words policy is a plan or course of action as of a Government, or business, intends to influence and determine decisions, actions and other matters. However, Dimock defines policy as the consciously acknowledged rule of conduct that guides the administrative.

The above definitions make it clear that Administration is a cooperative effort of a group of people in pursuit of a common objective. In its general sense, administration is a universal process that can be found in various institutional settings such as business firms, a hospital, a university, a college, a Government Department and so on. In the way, an attempt has been made to examine the policy of e-governance and its administration of government of Haryana which is implemented by the college in letter & spirit. The following efforts have been made to explain various initiatives of the College to implement the policy of E- Governance Government of Haryana.

An Introduction

The Government of Haryana has recognized the huge potential of Information Technology (IT) and decided to deliver the benefits of IT to the people of the state. The state has realized this huge potential and as a result, is on its way to emerge as a premier cyber state in the country. The intention of the Govt. is to

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make the state as one of the most prosperous state in the country with IT-driven economy, e-Governance, extensive percolation of IT literacy and massive IT-related employment opportunities. IT would improve the quality of life of the people, besides upgrading the standard of administration, especially in social and public services".

Therefore, the objective of achieving e-Governance in the state Govt. has outlined its Information Technology Policy by stating in its preamble that, "The state Government recognizes the role of IT as an effective tool in catalysing economic activity, in efficient governance and in developing human resource. This policy seeks a deep impact initiative by the state Government in encouraging replacement of traditional delivery system of public services by IT driven system of governance that works better, cost less and is capable of serving the citizen's needs with ease."

E-Governance policy of the College:

As discussed above that it is mandatory for all Departments, Board and Corporation to follow and implement the E-Governance policy of the government in letter& spirit and follow the procedure to procure hardware, software and networking equipment etc., according to specifications and standardization laid down by HARTRON (Haryana State Electronics Development Corporation Limited) which shall be the sole agency of the state government to procure software and equipment. General use application software like payroll, personnel information system, inventory management system, budget expenditure control, grievance handling and office automation systems etc., are developed by government departments, boards and corporations on the technical advice of HARTRON. These steps shall enable integration of resources into the state intranet, creation of central data warehouses and predictable architecture ensuring the manageability, portability and inter-operability of systems.

Consequently the college is also complying and implementing the policy of e-governance in the following areas of operation: -

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4. Examination: The College has a separate Examination Department equipped with ICT tools necessary for examination purposes. As per the requirement of University, all the Registration Returns, Continuous Returns of the students and examination forms are filled through the web portal of concerned university. In addition to it, all the internal assessment and practical awards are also uploaded through web-portal of the concerned university. During the examinations, admit cards and confidential lists of the students are uploaded by the university on its web-portal with college login ID and the examination department downloads, takes the printout of the same and issues the Admit Cards to students, and confidential lists to the respective center superintendents.

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U/C

Principal 28/2/2011

58 28/2/2011

Corporate Office
A-100, Sector-65, Noida-201301
E support@nysa.org.in
T 0120-4348911,12
F 0120-4348916

Reg. Office
F-18, Preet Vihar, Vikas Marg
Delhi - 110092

W www.nysa.org.in

REF NO/NYSA/MDU/REGULAR/2011/008 to 0092/Demonstration

To,

All the Principals of Under graduation Courses Colleges,

Affiliated to M.D. University,

Rohtak.

SUBJECT: - Demonstrations for registration and Online Fee payment.

Respected Sir/Madam,

We are pleased to inform you that Maharishi Dayanand University has launched computerized Registration and Examination services for all regular courses in the university from the session 2010 onwards. The University shall receive **Examination records and Fee** for under graduate courses through its portal www.mduonline.net only.

University has utilized the services of india's leading E-Governance and Education provider "NYSA Communication Pvt. Ltd" for implementation of computerization and support services in M.D. University. In this regards we have planned a Demonstration on 24-2-2011 Near Conference hall of the D.D.E Building, as per the below schedule:

Demonstration of online procedure for Exam registration and university Fee payment for under graduation regular programs.

Date:	**Time**
24/02/2011	**10am to 1pm & 2pm to 5pm**

It is earnestly requested that you along with one computer knowing official should attend the presentation on the date and time mentioned above. For any information kindly contact to helpline number **1860 180 1810**

Yours Faithfully

PROJECT MANAGER

MDU E-GOVERNANCE CELL

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Birohar (Jhajjar)

Student Admission, Support and Examination links:

College Account on the MDU Rohtak website

https://erp.mdu.ac.in/MyAccount

Good Afternoon, GOVT COLLEGE BIROHAR JHAJJAR - 8068

My Account | Log Out

My Account

Fee Paid Students

Drag a column header here to group by that column

Course Name	Sem	Total Female	Total Male	Total Students
B.A.(SEMESTER)	1	62	162	224
B.A.(SEMESTER)	3	62	145	207
B.A.(SEMESTER)	5	66	99	165
B.COM.(GENERAL)	1	3	20	23
B.COM.(GENERAL)	3	9	7	16
B.COM.(GENERAL)	5	2	4	6
B.SC.(PASS)	1	18	77	95
B.SC.(PASS)	3	13	42	55
B.SC.(PASS)	5	15	15	30
M.A. (HISTORY)	1	22	18	40
M.A. (HISTORY)	3	19	15	34
		Sum=291	Sum=604	Sum=895

Sanctioned Intake

Drag a column header here to group by that column

Course Name	Sem	Sanction Intake	Seat Alloted
B.A.(SEMESTER)	1	289	289
B.COM.(GENERAL)	1	80	80
B.SC.(PASS)	1	160	160
M.A. (HISTORY)	1	40	40
			Sum=569

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MAHARSHI DAYANAND UNIVERSITY, ROHTAK

(A State University established under Haryana Act No. XXV of 1975)

'A+' Grade University Accredited by NAAC

No. R&S/R-2/2023/ 6629-6828

Dated: 22/08/2023

THROUGH E-MAIL/WEBSITE

To

The HODs/Principals/Directors,
All the affiliated Colleges/Institutes,
University Teaching Departments,
M.D. University, Rohtak

Sub: Schedule for receipt of Registration Return/Continuation Return of all UG/PG Programs (except OTMIL, B.Ed, M.Ed. Programs) for the session 2023-24

Sir/Madam,

It is hereby notified that the schedule of receipt of online Registration Return-cum-Examination form/Continuation Return and submission of Hard copy of the same alongwith required documents have been fixed as under:-

Schedule for receipt of Registration Return:-

Group	Type of Program	Last date of Online submission of Registration Return without late fees	Last date for submission of Hard copy of RR alongwith required documents without late fees
Group A	UG		
	BA Programs	05.09.2023	12.09.2023
	B.Com Programs	07.09.2023	14.09.2023
	B.Sc. Programs	08.09.2023	15.09.2023
	UG other programs, if any	11.09.2023	18.09.2023
Group B	DTISL, DISLI	31.08.2023	07.09.2023
	5 yr & 6 yr Integrated programs	31.08.2023	07.09.2023
	PG 2 year programs (tentative)	21.09.2023	28.09.2023
Group C	BTTM, BHMCT, BBA, BCA, LLB 5 yr. Integrated, BBA LLB	31.08.2023	07.09.2023
	LLB (Hons.) 3 year, B.P.Ed, M.P.Ed	13.09.2023	20.09.2023
	C.P.Ed, D.P.Ed, BA B.Ed, B.Sc B.Ed, B.Com B.Ed (Tentative)	29.09.2023	06.10.2023
Group D	B.Tech, B.Tech (Lateral Entry), B.Pharmacy (Lateral Entry)	29.09.2023	06.10.2023
	B.Arch,MBA,MCA,M.Tech,LLM, MHMCT, MTTM, M.Pharmacy	14.09.2023	20.09.2023

Note: The Schedule for receipt of Registration Return in respect of all Diploma/Certificate programs will be notified lateron.

Schedule for receipt of Continuation Return:-

Type of Program	Last date of Online submission of Online Continuation Return without late fees	Last date for submission of Hard copy of CR alongwith required documents without late fees
All UG/PG programs (excluding OTMIL, B.Ed & M.Ed programs)	31.08.2023	07.09.2023

The RR/CR of Affiliated Colleges and CR of University Teaching Departments and MDU-CPAS, Gurugram will be filled & received through ERP portal (www.erp.mdu.ac.in) as usual, whereas RR of University Teaching Departments including MDU-CPAS, Gurugram will be filled & received through newly developed Samarth Portal. The instructions/guidelines for RR/CR will be issued to you shortly.

Yours faithfully,

24/8/23

Assistant Registrar(R&S)
for Registrar

Principal
Govt. College
Birohar (Jhajjar)

P.T.O.

Endst. No. R&S/R-2/2023/_____ Dated: _____

Copy of the above is forwarded to the following for information and necessary action:-

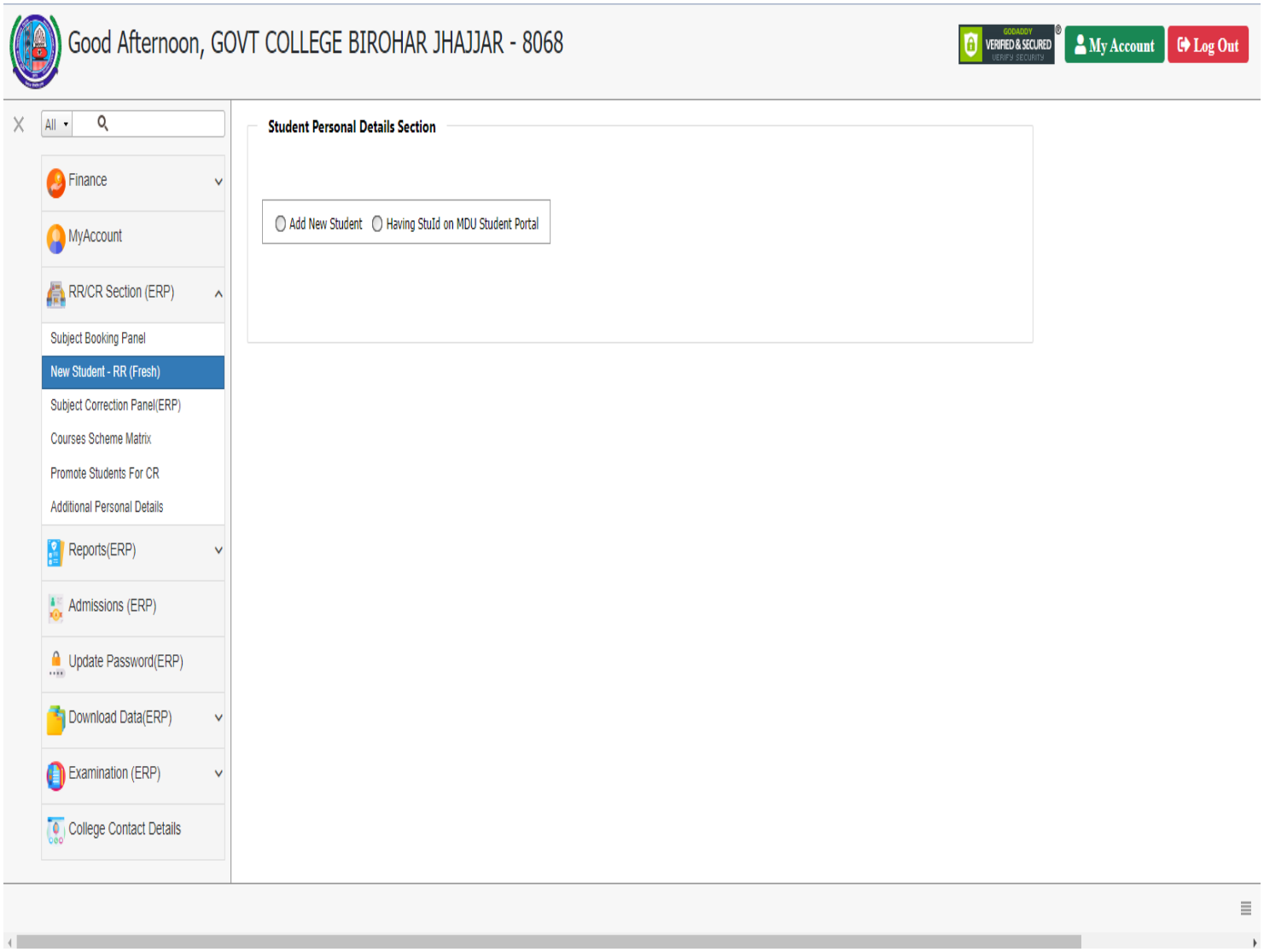
1. Controller of Examination, M.D. University, Rohtak
2. Finance Officer, M.D. University, Rohtak
3. Director, University Computer Centre, M.D. University, Rohtak with the request to upload this letter and ensure the smooth functioning of ERP panel during the above schedule.
4. Nodal Officer, Samarth, M.D. University, Rohtak with the request to ensure the smooth functioning of Samarth portal during the above schedule.

Assistant Registrar (R&S)
for Registrar

Principal
Govt. College
Birohar (Jhajjar)

RR Link

https://erp.mdu.ac.in/Reports/RRCR/rr_report_college_viewer



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MAHARSHI DAYANAND UNIVERSITY ROHTAK
(Established under Haryana Act No. XXV of 1975)
'A+' Grade University accredited by NAAC

No. ACS-III/F-81/2022/ 18023-18172
Dated: 08/09/2022

To

1. All the HODs/Directors of UTDs, M.D. University, Rohtak.
2. Director, MDU-CPAS, Gurugram.
3. All the Principals of the Colleges, Affiliated to M.D. University, Rohtak.

Sub.: Rules for Award of Internal Assessment for PG Programs for the session 2022-23

Sir/Madam,

Please find enclosed herewith the rules for award of Internal Assessment for PG Programs for the session 2022-23 which had been approved by the Executive Council vide Reso. No. 25 of its meeting held on 30.11.2011 for taking further necessary action at your end.

Further, Clause - 2 to 6 and Clause – 8 of the enclosed rules shall be applicable to all UG/PG Programs including Engg., Management and Law etc for the session 2022-23.

Yours faithfully,

06-09-2022
Superintendent (Academic)
For Registrar

Encls. As above.

Endst. No. ACS-III/F-81/2022/ 18173-18180 Dated 08/09/2022

Copy of the above is forwarded to the following for information and further necessary action:-

1. Director, University Computer Centre, M.D. University, Rohtak. He is requested to upload the above said letter on the University website.
2. Controller of Examinations, M.D. University, Rohtak.
3. Deputy Registrar/Assistant Registrar (Secrecy/Conduct/R-I/R-II/R-III/R-IV), M.D. University, Rohtak.

08-09-2022
Superintendent (Academic)
For Registrar

Amita
Principal
Govt. College
Birohar (Jhajjar)

Chancellor in anticipation of the approval of the Executive Council in approving these recommendations of the Academic Council.

RESOLVED THAT THE ACTION TAKEN BY THE VICE-CHANCELLOR AS ABOVE BE APPROVED.

[ACTION BY INCHARGE(ACADEMIC)]

25. **Rules for award of internal assessment for PG courses**

Considered the recommendations of the Academic Council made vide Reso. No.36 of its meeting held on October 14, 2011 that w.e.f. the session 2011-12, the following `Rules for Award of Internal Assessment' for PG courses may be prescribed:

1. The criteria for award of internal assessment of 20% markas for regular students of PG courses, run in the University Teaching Departments and affiliated Colleges (excluding M.Phill and Pre-Ph.D. courses) shall be as under:

i) One class test		: 10 Marks
ii) Assignment and presentations (better of two)		: 5 Marks
iii) Attendance		: 5 Marks
Less than	65%	0 Marks
Upto	70%	2 Marks
Upto	75%	3 Marks
Upto	80%	4 Marks
Above	80%	5 Marks

2. If a candidate is awarded internal assessment of more than 75%, the concerned teacher will give specific justification for the same, which shall be considered by a committee to be constituted by the concerned Head of the University Teaching Department/Principal of the College as the case may be, whose decision shall be final.

3. The schedule of the class test will be finalized by the Head of the Department/Principal of the College/Institute in consultation with the teacher concerned, which shall be notified to the students atleast 7 days before the start of test(s). The schedule of assignments and presentations shall be announced by the concerned teacher(s) in the class room given atleast 2 days notice.

   The shortage of attendance of the students, if any, and the names of such students who have not appeared in the class test or have not given assignments/presentations shall be displayed on the Notice Board.

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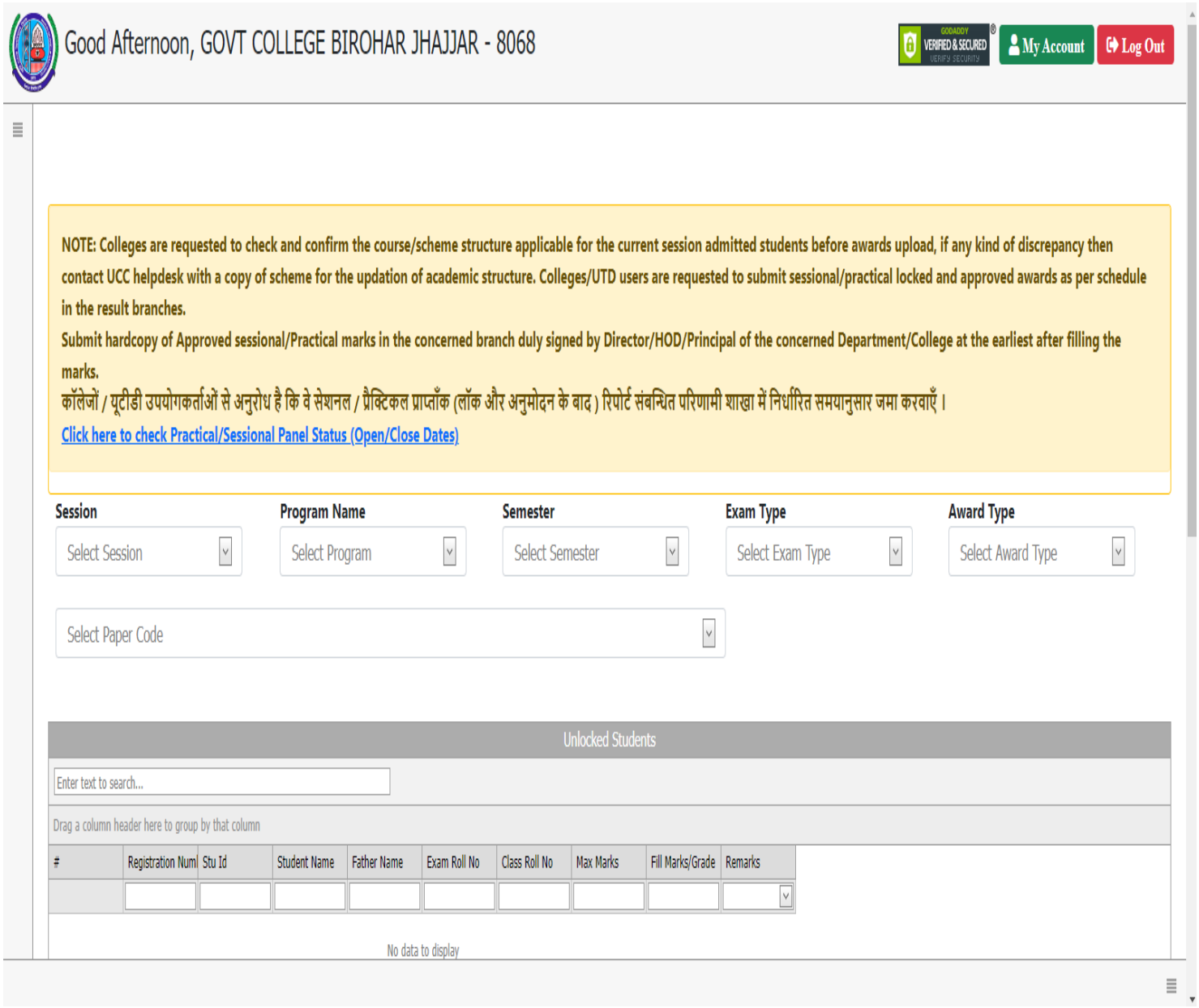
Birohar (Jhajjar)

Internal Assessment Link

https://erp.mdu.ac.in/Examination/ReportStudentAwards



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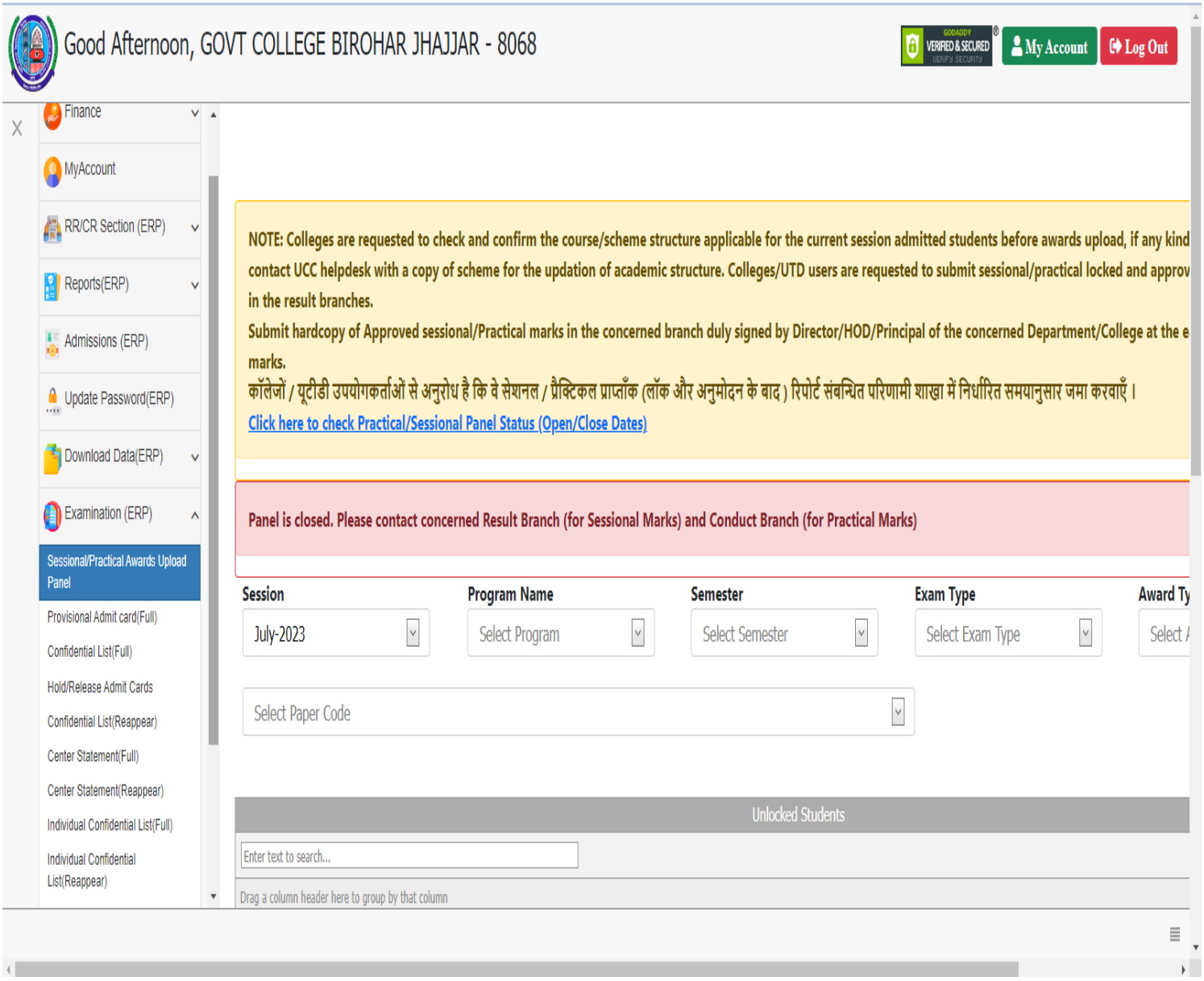
Birohar (Jhajjar)

Practical Award Upload Link:

https://erp.mdu.ac.in/Examination/ReportStudentAwards



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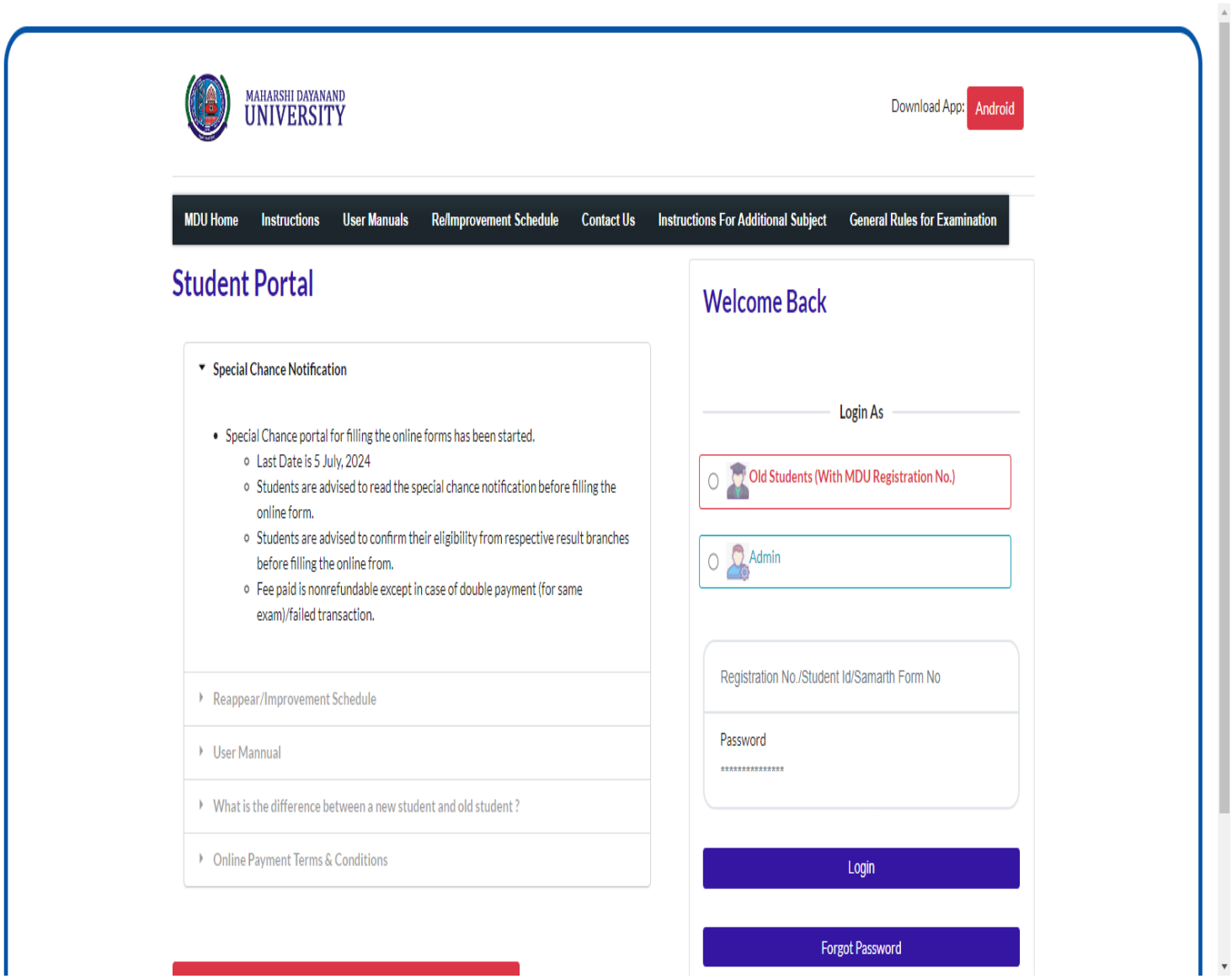
Birohar (Jhajjar)

Student's Details:

https://erp.mdu.ac.in/Admin/College/FillStudentPersonalDetails



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Birohar (Jhajjar)