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From

Director General, Higher Education,  
Haryana, Panchkula

To

All the Principals,  
Government Colleges, in Haryana State

Memo No.DHE-170005/22/2020-NPE-DHE

Dated: 24.12.2020

**Subject: - Regarding the appointment of Nodal Officers and formation of Sports Club in the Colleges.**

Kindly refer to the subject cited above.

In regard to subject mentioned above, you are hereby requested to appoint a Nodal Officer for Sports in your College. The appointed Officer shall be responsible for forming a Sports Club in the College and register students under this club.

Kindly acknowledge and reply to this letter along with the details of Nodal Officer on clicking the Google sheet link <https://docs.google.com/forms/d/1b0TufJnC9aiCerL4r3U8wYNRC6kJGrcAQ3y7D0x8/edit?usp=sharing> by **Saturday i.e. 26<sup>th</sup> December 2020** positively.

Please find attached the details regarding the guidelines to be followed while forming the Sports Club in **Annexure I**. The required details shall be filled up in the form attached in **Annexure II**.

Joint Director NPE,  
for Director General Higher Education,  
Haryana, Panchkula

## Annexure I

### GUIDELINES FOR FORMATION OF SPORTS CLUB

- The Club shall be committed to provide a **healthy sporting habit** amongst the students and encouraging them to adopt a healthy lifestyle.
- They will help the students and aspiring sportspersons to learn teamwork, coordination among diverse cultural & ethnic groups and mainly infuse a sense of discipline & instil the value system in one individual.
- The procedure should be transparent and be reported to the higher education department along with the form in **Annexure II** by **26<sup>th</sup> December**.
- The details shall also be published on College Notice Board (Online/ Offline) or forwarded in College Departmental Students WhatsApp Groups.
- **Focus Activities:** Tournaments, Camps, Sports related Competitions in college, etc.
- The Club shall consist of a Professor Co-ordinator, President, Secretaries and members.
- **Details of Club Representatives**
  - **Co-Ordinator** – Nodal Officer (Sports) and any of Sports Faculty
  - **President** – Any final Year student who has performed well in sports
  - **General Secretaries** – any 2 students – one male, one female (in co-ed colleges)
  - **Members** – 4 to 6 Members with at least 2 females (in co-ed colleges)

Annexure II

**Department of Higher Education, Haryana**  
**SPORTS CLUB**

**Name of Institution:** \_\_\_\_\_

**NODAL OFFICER/ COORDINATORS**

Name: \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

**STUDENT REPRESENTATIVES**

President: \_\_\_\_\_

General Secretaries:

1. \_\_\_\_\_

2. \_\_\_\_\_

Members:

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

6. \_\_\_\_\_